

INVITATION FOR CONSULTANT SERVICES

**Colorado Department of Transportation
Region 4**

**Project #IM 0253-216 (17843)
I-25 Rubbilization Hwy 34 South Gaps
Public Notice for Professional Consultants**

The Colorado Department of Transportation (CDOT) intends to hire one (1) Professional Consultant for this Project. The selected Consultant will contract to provide Project Specific Construction Management, Inspection, and Materials Testing services to include those specific services set forth below. The project is located at various locations on I-25 Northbound and Southbound from MP 249.427 to MP 257.815.

DESCRIPTION:

Consultant Professional Engineer Requirements:

The Consultant Professional Engineer shall be available during construction and will be utilized as needed to provide engineering guidance and oversight of the Consultant's employees. The number and types of personnel may be adjusted up or down to meet project workload and Contractor's schedule.

The Consultant Professional Engineer shall meet with the CDOT Project Engineer if it is anticipated that Consultant services may not be required for a period exceeding one week. A procedure will be agreed upon at the Initial Project meeting to address this issue.

Consultant Project Manager and Consultant Inspector Requirements:

Project Standards

All construction inspection shall be in accordance with the Colorado Department of Transportation's Construction Manual, Field Materials Manual, Standard Specifications for Road & Bridge Construction, Project Standard Provisions, Project Special Provisions, and the plans and specifications in use when the project is advertised. All Consultant construction inspection activities shall be as authorized by the Engineer. For the purposes of this document, construction inspection shall be known as "the work" and references to "the specifications" shall include all applicable CDOT Standard Specifications for Road and Bridge Construction as amended by Project Standard Provisions, Project Special Provisions, and project plans and specifications.

General Work Description is more fully detailed in the Scope of Work

The Consultant Project Manager and Consultant Project Inspectors shall provide support to the CDOT project staff through assignment of personnel to assist with project management and inspection responsibilities.

Consultant Materials Testing Technician Requirements (more fully detailed in the Scope of Work):

Project Standards

All sampling, testing, inspection and documentation shall be in accordance with the Colorado Department of Transportation (CDOT) Construction Manual and Field Materials Manual. The applicable CDOT Manual shall be the one currently in use when the construction project is advertised.

If the required method is not described in the CDOT Field Materials Manual, the required work shall be completed in accordance with:

1. AASHTO Standard Specifications for Transportation Materials and Methods of Sampling and Testing (as revised and supplemented), or
2. The ASTM Standards and Tentatives, in this order.

Consultant Sample Runner Requirements:

Project Standards

All construction inspection shall be in accordance with the Colorado Department of Transportation's Construction Manual, Field Materials Manual, Standard Specifications for Road & Bridge Construction, applicable standards, Project Standard Provisions, Project Special Provisions and the plans and specifications currently in use when the construction project is advertised. All Consultant construction inspection activities performed shall be as authorized by the Engineer. For the purposes of this document, construction inspection shall be known as "the work" and references to "the specifications" shall include all applicable CDOT Standard Specifications for Road and Bridge Construction including Project Standard Provisions and Project Special Provisions, and project plans and specifications.

General Work Description

The Consultant shall provide support to the project by running samples to the Region 4 Materials Lab, CDOT Central Laboratory or any CDOT or Consultant Laboratory deemed necessary by CDOT. The Sample Runner shall also assist in inspection duties when needed. Inspection responsibilities are more fully detailed in the Scope of Work.

This Project-Specific contract work will be done on an "as needed basis." The term, "as needed," means that neither CDOT nor the Consultant has an obligation under the contract unless and until a task order is issued. A contract resulting from the Invitation for Consultant Services is considered a "pricing agreement." CDOT anticipates that the compensation format on this contract will be "specific rate of pay," subject to further review by CDOT.

SPECIAL PROJECT REQUIREMENT: All work is to be performed under the direction and supervision, appropriate to the task, of a Colorado-Licensed Professional Engineer, a Colorado-Licensed Professional Land Surveyor for Surveying services, a Certified Industrial Hygienist, or, as appropriate, any combination of the foregoing.

Interested Consultants:

The prime firm of each team must be on CDOT's list of prequalified consultants by **January 13, 2011**. Prequalification must be done annually. Consultants who are not prequalified or who have questions regarding their prequalification should immediately contact Mike Dapcevich CDOT Agreements Office at telephone (303) 757-9618.

- **For the Capacity factor included in the Statement of Interest portion of the consultant's submittal, and described in the SOI/WP Preparation Instructions For Consultants, the prime firm must show, for the prime firm or any member of its team, capacity in the following disciplines: MC – Engineering Management (Construction); and MT – Materials Testing.**
- **Submit five (5) copies of the Statement of Interest/Work Plan no later than 12:00 noon local time, THURSDAY January 20, 2011, to:**

Jill Sweeney
Contracting Officer, Agreements Program
Colorado Department of Transportation
4201 E. Arkansas Ave., 4th Floor - Central
Denver, CO 80222

The scope of work along with the latest "Consultant Instructions for the Statement of Interest/Work Plan" and the anticipated consultant selection schedule must be obtained from the address shown above or from the CDOT website: <http://www.dot.state.co.us/Consultants/>
Previous editions of the instructions should not be used.

STATEMENTS OF INTEREST/WORK PLANS RECEIVED AFTER THE TIME AND DATE SPECIFIED WILL BE REJECTED. THE STATEMENT OF INTEREST/WORK PLAN MUST COMPLY WITH CDOT'S STANDARDIZED FORMAT REQUIREMENTS. PLEASE REFER TO THE INSTRUCTIONS. FAILURE TO FOLLOW THE REQUIRED FORMAT AS PROVIDED IN THE STATEMENT OF INTEREST/WORK PLAN INSTRUCTIONS MAY RESULT IN YOUR SUBMITTAL BEING REJECTED.

Questions of a technical nature regarding this project may be directed to:

Name:	Miranda Lange
Organization:	CDOT Project Manager, Region 4
Telephone:	(970)622-1285

CDOT will not be holding interviews for this consultant selection. From those firms submitting a Statement of Interest/Work Plan (SOI/WP), CDOT will short-list no less than three firms or individuals using the following criteria for final selection: Workload Factor; Project Team; Firm Capability; Past Performance on Similar Projects/Similar Teams; Work Location; Capacity; UDBE Participation; ESB Participation; Project Goals, Project Control, Project Concept, and Project Critical Issues, and Presentation/Interview (if applicable).

NOTE: Firms submitting a Statement of Interest/Work Plan (SOI/WP) must, in their submitted SOI/WP, expressly commit, and identify by name, key employees of their own staff, as well as of the staffs of the sub-consultants on their teams, to be available to do the Work.

UDBE GOAL: 12%

The Department has determined the contract goal for UDBE participation in this contract will be met with certified DBEs who have been determined to be underutilized on professional services contracts. At this time, **all DBEs** will be considered to be UDBEs. The UDBE goal for this project is: **12 Percent**.

The type of compensation on this contract is anticipated to be a Specific Rate of Pay format, subject to further review by CDOT.

CDOT assumes no obligation of any kind for expenses incurred by any respondent to this solicitation. The right is also reserved by CDOT to reject any and all submittals.